

**This page is not part of the application and is for your information only.  
This page has not to be sent to the Belgian CAA.**

Record of versions

Version	Date of revision	Topics	Regulation
1.0	01/03/2021	Renewal in case of valid rating on ICAO licence	IR(EU)2020/2193

**When to use this application form?**

In case of applying for the renewal of a type or class rating of your Belgian licence you also hold on a Third Country licence.

**Which pages to fill in?**

**First page (Application – Details of the applicant – Address for correspondence – Declaration of applicant) has to be filled in systematically.**

- If you wish to inform us about any changes in our personal details, please fill in the “2.2 Applicant details”. Otherwise fill in your personal licence number only, in the “2.1 Applicant details”.
- Address for correspondence – has to be filled in if the address for correspondence is different from your personal address
- Declaration of applicant – Please specify how you wish to receive your licence from BCAA.

**Renewal page – to renew a rating of your licence**

**Validity of rating**

The issuing competent authority shall complete this section to confirm the validity and validity date of your rating. At the time of the application, your rating has to be valid.

**Privileges on the rating**

The Air operator you work for shall complete this section to confirm that you are entitled to exercise privileges on the rating. At the time of the application, your privileges have to be valid.

**Confirmation of skill test or Proficiency check.**

This section will be filled in by the examiner after you have succeeded the practical test.

**Supporting documentation**

At the end of a section of this application form, you will find the documentation needed. Don't forget to add it to your application.

**Remarks**

Within 10 days after receipt of a skill test/proficiency check result, an appealable decision about the test/check results may be requested in writing to the Belgian Civil Aviation Authority.

Any incorrect information could disqualify the applicant from taking any examination or being granted a personnel licence, certificate, rating, authorisation or attestation. Furthermore, in case of obtaining the pilot licence, rating or certificate by falsification of submitted documentary evidence, in spite of the penalties susceptible to be imposed on the pilot, the decision of acceptance will be the object of a decision of immediate withdrawal.

Your logbooks have to be duly filled in, please read the instructions for use included in your Part-FCL logbook or consult the corresponding Acceptable Means of compliance (AMC1 FCL.050). Instruction time must be certified in your logbook by the appropriately rated or authorised instructor from whom it was received. Assessment of competence, skill test and proficiency check must be certified in your logbook by the appropriately rated or authorised examiner from whom it was taken.



## AEROPLANES - Application form Renewal of class rating / type rating

**First page**

**1. Application for class / type rating** to be completed by the applicant

I am applying for Renewal  
of a class rating on (please specify): .....  Land  Sea  
of an aeroplane type rating on (please specify): .....  
 Single pilot  and/or Multi pilot  Co-pilot only  Cruise relief co-pilot  Cat II/III

**2.1 Applicant details** to be completed by the applicant

Belgian licence number: BE.FCL.....A

**2.2 Applicant details** to be completed by the applicant

Belgian national register of natural persons number: .....  
Title: ..... Name: ..... First name(s): .....  
Date of birth (dd/mm/yyyy): ..... Nationality: .....  
Town of birth: ..... Country of birth: .....  
Permanent address: .....  
Town/Country: ..... Postcode: .....  
Telephone: ..... Alternative telephone number: .....  
E-mail: .....

Supporting documentation required with the application:  
Copy of your valid passport, EEA/EU national identity card or full EU photographic driving licence

**3. Address for correspondence (if different from above)** to be completed by the applicant

Postal address: .....  
Town/Country: ..... Postcode: .....

**4. Declaration of applicant** to be completed by the applicant

I declare that the information provided on this form is correct.  
I have fully reviewed all applicable guidance material and have submitted all of the necessary paperwork for my application to be considered.  
 I wish to pick up my licence from the BCAA during the opening hours.  
 I wish that BCAA send my licence to my postal address.  
Signature (applicant): ..... Date: .....

**Renewal****Validity of rating to be completed by the competent authority having issued the rating**

I certify that (details of applicant) .....  
 is holder of the following aeroplane type or class rating  
 (please specify type) .....

The rating is valid until .....

State of issue: .....

Issuing authority: .....

Authorised person's name: .....

Authorised person's title: .....

Authorised person's signature: Date: Stamp:

**Privileges on the rating to be completed by the Air Operator the pilot works for**

I certify that (details of applicant) .....  
 is entitled to exercise  Commander or  Co-pilot privileges in the following aeroplane type or class rating  
 (please specify type) .....

The abovementioned privileges are valid until .....

Air Operator name: .....

Authorised person's name: .....

Authorised person's title: .....

Authorised person's signature: Date: Stamp:

Supporting documentation required with the application:  
 Copy of Part-ORA ATO/DTO approval certificate or instructor licence (if ATO/DTO/instructor is not approved by the Belgian CAA)

**Confirmation of Proficiency check to be completed by the examiner**

I certify that (applicant) ..... has:  
 satisfactorily completed a proficiency check for renewal  
 of the following aeroplane type or class (please specify): .....

I further certify that I have verified the identity of the applicant and that the applicant complies with all the qualification,  
 training and experience requirements for the grant of the rating for which the test or check is taken.

Name of examiner: Examiner N°

Authorising competent authority: .....

Signature : Date:

Supporting documentation required with the application:  
 Copy of Part-FCL examiner's approval certificate (if examiner is not approved by the Belgian CAA)

Note - Examiners are reminded that they must complete the skill test report form and submit a copy of it to Licensing department, within 14 working days from the skill test. The licence will not be issued to the applicant until the report form is received.